










Administrative Services Committee Commission Chamber- 1/26/2016- 1:20 PM
Meeting

ADMINISTRATIVE SERVICES

1. Discuss/review evaluation template provided by the Administrator. **(Referred from the January 19, 2016 Commission meeting)**  [Attachments](#)
2. Motion to approve 5 annual bid items. The items require Commission approval due to the fact that purchases on the individual items will exceed \$25,000.00.  [Attachments](#)
3. "City Watch" demo for transparency/accountability. **(Requested by Commissioner Sean Frantom)**  [Attachments](#)
4. Follow-up from General Counsel and staff relative to penalties incurred by the city if current state laws are not followed regarding SPLOST expenditures. **(Requested by Commissioner Marion Williams)**  [Attachments](#)
5. Motion to approve the minutes of the Administrative Services Committee held on January 12, 2016.  [Attachments](#)
6. Discuss the process/procedures for alcohol and zoning petitioners attendance during committee/commission meetings. **(Requested by Commissioner Marion Williams)**  [Attachments](#)
7. Discuss the procurement process/procedures when SPLOST funds are expended on contracts. **(Requested by Commissioner Marion Williams)**  [Attachments](#)



**Administrative Services Committee Meeting
1/26/2016 1:20 PM
Administrator's Evaluation**

Department: Clerk of Commission

Presenter:

Caption: Discuss/review evaluation template provided by the Administrator. **(Referred from the January 19, 2016 Commission meeting)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

Administrator's Performance Evaluation Instrument

Each member of the Mayor and Commission should complete this form, sign it in the space below, and return it to the Clerk of Commission. The deadline for submitting this performance evaluation is _____. Evaluations will be summarized and included on the agenda for discussion at an Executive session in February 2016.

Signature: _____ Date: _____
 Mayor Hardie Davis Jr.

Signature: _____ Date: _____
 Commissioner

INSRTUCTIONS

This evaluation form presents ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the Administrator's performance.

- 5 = Excellent** (almost always exceeds the performance standard)
- 4 = Above Average** (generally exceeds the performance standard)
- 3 = Average** (generally meets the performance standard)
- 2 = Below Average** (usually does not meet the performance standard)
- 1 = Poor** (rarely meets the performance standard)

Any item left blank will be interpreted as a score of "3 = Average"

This evaluation form also contains a provision for entering narrative comments, including responses to specific questions and any observations you believe appropriate and pertinent to the rating period.

Please write legibly. Leave all pages of this evaluation form attached. Initial each page. Sign and date the cover page. On the date space, enter the date the evaluation form was submitted. All evaluations presented prior to the deadline identified above will be summarized into a performance evaluation to be presented by the Mayor and Commission to the Administrator as part of the agenda for the meeting indicated above.

Administrator's Performance Evaluation Instrument

Elected Officials Name: _____ Administrator's: _____

Evaluation Period: _____ to _____

Date of Evaluation: _____

Category	Statement	1	2	3	4	5
Individual Characteristics	1. Diligent and thorough in the discharge of duties, "self-starter"					
	2. Exercises good judgment and strong integrity					
	3. Displays enthusiasm, cooperation, and willingness to adapt					
	4. Exhibits mental and physical stamina appropriate for the position					
	5. Exhibits composure, appearance, and attitude appropriate for executive position					
	Add the values from above and enter the subtotal ____ / 5 = ____ score for this category Initials _____					
Professional Skills and Status	1. Maintains knowledge of current developments affecting the practice of local government management					
	2. Demonstrates a capacity for innovation and creativity					
	3. Anticipates and analyzes problems to develop effective approaches for solving them					
	4. Demonstrates strong advocacy, presentation and media relations skills, and interpersonal skills					
	5. Sets a professional example by handling affairs of the public office in a fair and impartial manner					
	Add the values from above and enter the subtotal ____ / 5 = ____ score for this category Initials _____					
Relations with Members of the Elected Body	1. Carries out directives of the body as a whole as opposed to those of any one member or minority group					
	2. Meets with Mayor and Commissioners to deal with problems and issues, help determine strategies and set priorities					
	3. Disseminates complete and accurate information equally to all members in a timely manner					
	4. Assists by facilitating decision making without usurping authority					
	5. Responds well to requests, advice, and constructive feedback					
	Add the values from above and enter the subtotal ____ / 5 = ____ score for this category Initials _____					

Category	Statement	1	2	3	4	5
Policy Execution	1. Implements elected body actions in accordance with the intent of the Commission					
	2. Supports the actions of the elected body both inside and outside of the organization, after a decision has been reached					
	3. Understands, supports, and enforces local government's laws, policies, and ordinances					
	4. Reviews ordinances, policies and procedures periodically to suggest improvements to their effectiveness					
	5. Offers workable alternatives to the elected body for changes in law or policy when an existing policy or ordinance is no longer practical					
	Add the values from above and enter the subtotal ____ / 5 = ____ score for this category Initials _____					
Reporting	1. Provides regular information and reports to the elected body concerning matters of importance to the local government					
	2. Responds in a timely manner to requests from the elected body for special reports					
	3. Takes the initiative to provide information, advice, and recommendations to the elected body on matters that are non routine and not administrative in nature					
	4. Produces policy recommendations and reports that are accurate, comprehensive, concise, and written to their intended audience					
	5. Produces and handles reports so as to convey the message that the affairs of the organization are open to public scrutiny					
	Add the values from above and enter the subtotal ____ / 5 = ____ score for this category Initials _____					
Community Relations	1. Is responsive to requests from citizens					
	2. Demonstrates a dedication to service to the community and its citizens					
	3. Maintains a nonpartisan approach in dealing with the news media					
	4. Meets with and listens to members of the community to discuss their concerns, and strives to understand their interests					
	5. Demonstrates an appropriate effort to maintain citizen satisfaction with services					
	Add the values from above and enter the subtotal ____ / 5 = ____ score for this category Initials _____					

Category	Statement	1	2	3	4	5
Staffing	1. Recruits and retains competent personnel in key positions					
	2. Challenges staff to perform at their highest level. Applies an appropriate level of supervision to improve any areas of substandard performance					
	3. Ensures through budget and other administrative actions that resources are appropriately aligned to accomplish desired outcomes					
	4. Ensures that the HR policies and procedures are administered in an equitable and legally defensible manner					
	5. Promotes training and development opportunities for employees at all levels of the organization					
	Add the values from above and enter the subtotal ____ / 5 = ____ score for this category Initials _____					
Supervision	1. Encourages heads of departments to make decisions within their jurisdictions with minimal Administrator involvement, yet maintains general control of operations by providing the right amount of communication and direction to the staff. Effective communicator and delegator					
	2. Challenges Department Heads to perform at their highest level					
	3. Develops and maintains a friendly and informal relationship with the staff and workforce in general, yet maintains the professional dignity of the Administrator's Office					
	4. Sustains or improves staff performance by evaluating the performance of staff members at least annually, setting goals and objectives for them, periodically assessing their progress, and providing appropriate feedback					
	5. Encourages teamwork, innovation, and effective problem solving among the staff members					
	Add the values from above and enter the subtotal ____ / 5 = ____ score for this category Initials _____					
Fiscal Management	1. Prepares a balanced budget to provide services at a level directed by the Commission					
	2. Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively					
	3. Makes policy recommendations that reflect the best interest of the community					
	4. Ensures that actions and decisions reflect an appropriate level of responsibility for financial planning and accountability					
	5. Monitors and manages fiscal activities of the organization appropriately and ensures that the elected officials are provided periodic fiscal reports					
	Add the values from above and enter the subtotal ____ / 5 = ____ score for this category Initials _____					

Category	Statement	1	2	3	4	5
Community	1. Works well with citizens and promptly/properly handles requests					
	2. Avoids unnecessary controversy					
	3. Cooperates with neighboring communities and jurisdictions					
	4. Helps the Mayor and Commission address future needs and develop adequate plans to address long-term needs of the community					
	5. Cooperates with other regional, state, and federal government agencies for the good of the community					
	Add the values from above and enter the subtotal ____ / 5 = ____ score for this category Initials _____					

Narrative Evaluation

What would you identify as the Administrator's strengths, expressed in terms of the principal results achieved during the rating period?

What performance areas would you identify as most critical for improvement?

What constructive suggestions or assistance can you offer the Administrator's to enhance performance?

What other comments do you have for the Administrator's (e.g., priorities, expectations, goals, or objectives for the new rating period)?



**Administrative Services Committee Meeting
1/26/2016 1:20 PM
Annual Bid Item Approval - 2016**

Department: Procurement

Presenter: Geri Sams

Caption: Motion to approve 5 annual bid items. The items require Commission approval due to the fact that purchases on the individual items will exceed \$25,000.00.

Background: The following items require Commission approval: 16-105 Roll-off, Recycling & Storage Containers - Environmental Svcs. Dept. - Vendors to be Awarded: Lewis Steel and Baker Waste Estimated dollars to be spent: \$18,870.00 16-060 Chemicals - Utilities Department: - Vendors to be Awarded: Aqua Smart, Burnett Lime, Chemtrade, SNF Polydyne, Allied Universal, Univar, & Sterling Water Estimated dollars to be spent: \$1,334,712.00 16-055 Janitorial Services for the Environmental Svc. Dept. - Vendor to be Awarded: M & M Management Services (Local Vendor) Estimated dollars to be spent: \$39,000.00 16-050 Red Hot Sewer Solvent - Utilities Department - Vendor to be Awarded: Haskins (Local Vendor Preference) Estimated dollars to be spent: \$55,764.00 16-045 Annual Clothing and Equipment for Rec. Athletics - Vendors to be Awarded: Johannsen Sporting Goods (Local Vendor Preference), Lid Team Sports, Riddell, American Soccer, Pyramid School Products and B & N Sports-Passon's Estimated dollars to be spent: \$101,578.00

Analysis: Each item was bid through the sealed bid process as directed in the Augusta Procurement Code. The user departments reviewed the submittals and presented a recommendation of award to the Procurement Department.

Financial Impact: Each department will be responsible for the purchase of the items listed on their bid.

Alternatives: Not to award and require the department to follow the purchasing guidelines as listed in the Augusta Procurement Code for each individual purchase.

Cover Memo

Item # 2

Recommendation: Approve the recommendations as submitted by each user department.

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

Finance.

Law.

Administrator.

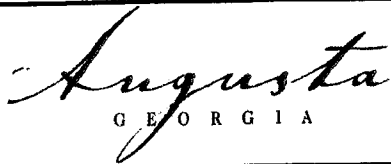
Procurement

Finance.

Law.

Administrator.

Clerk of Commission



Bid Item #16-105
Roll-Off Recycling & Storage Containers-Annual Contract
for the City of Augusta - Environmental Services Department
Bid Due: : Thursday, September 17, 2015 @ 11:00 a.m.

Vendors			WasteEquip 841 Meacham Road Statesville, NC 28677	Lewis Steel Works 613 S Main Street Wrens, GA 30833	Baker Waste Equipment 1808 Norwood St, S.W. Lenoir, NC 28645	NU-Life Environmental 2266 Powdersville Rd Easley, SC 29641
Attachment B			YES	YES	YES	YES
Addendum #1			YES	YES	YES	YES
E-Verify Number			258739	725843	250407	308063
SAVE Form			YES	YES	YES	YES
Section	Item	Unit				
II-a	Open-top Roll-off Container	20-yard	\$3,475.00	\$3,495.00	\$3,895.00	\$4,268.00
	Open-top Roll-off Container	30-yard	\$4,075.00	\$3,995.00	\$4,030.00	\$4,640.00
	Open-top Roll-off Container	40-yard	\$4,645.00	\$4,495.00	\$4,285.00	\$6,226.00
II-b	Flat-bed Roll-off Container	22' length	\$4,450.00	\$2,295.00	\$3,183.00	\$5,151.00
II-c	Recycling Container	25-yard	\$5,850.00	\$4,995.00	\$5,415.00	\$6,237.00
	OPTIONAL DIVIDER		\$480.00	\$1,599.00	\$423.00	\$625.00
II-d	Storage Container	40-yard	\$5,890.00	\$8,999.00	\$5,830.00	\$9,834.00
	Truckload Delivery		\$600.00	\$0.00	\$400.00	\$450.00

The following vendor submitted a statement of "No Bid":
Toter Inc. / PO Box 5338 / 841 Meacham Road / Statesville, NC 28687



ENVIRONMENTAL SERVICES DEPARTMENT

Mark Johnson
Director

MEMORANDUM

TO: Ms. Geri Sams
Director - Procurement

FROM: Mark Johnson *mj*
Director

DATE: December 2, 2013

SUBJECT: Award Recommendation of Annual Bid Item 16-105, Roll-off Recycling & Storage Containers

In response to Annual Bid Item 16-105, Roll-off Recycling & Storage Containers, four compliant bids were received. The bids were opened on September 17, 2015 and the results and specific pricing are listed on the attached page. Upon careful consideration, it is my recommendation to award the bid to Lewis Steel Works and Baker Waste Equipment as specified on the attached pages. They both submitted acceptable bids and after thorough examination, we found all aspects of the submitted bid documents to have met the specifications as requested.

Thank you in advance for your time and attention. Please feel free to contact me at 706-592-3201, should you have any questions or require any additional information.

MJ/tgh

Cc: Nancy Williams
Phyllis Johnson
File

15 OCT 2 PM 12:55

Environmental Services Department
Augusta Solid Waste & Recycling Facility
4330 Deans Bridge Road, Blythe, GA 30805
(706) 592-3200 - Fax (706) 592-3255
WWW.AUGUSTAGA.GOV

Item # 2

Bid Item #16-105

**Roll-Off Recycling & Storage Containers-Annual Contract
for the City of Augusta - Environmental Services Department
Bid Due: : Thursday, September 17, 2015 @ 11:00 a.m.**

Vendors		WasteEquip 841 Meacham Road Statesville, NC 28677	LewisSteel Works 613 S Main Street Wrens, GA 30833	Baker Waste Equipment 1808 Norwood St, S.W. Lenoir, NC 28645	Toter Inc. PO Box 5338 841 Meacham Road Statesville, NC 28687	NU-Life Environmental 2266 Powdersville Rd Easley, SC 29641
Attachment B		YES	YES	YES		YES
Addendum #1		YES	YES	YES		YES
E-Verify Number		258739	725843	2505407/ 250407		308063
SAVE Form		YES	YES	YES		YES
Section	Item	Unit				
II-a	Open-top Roll-off Container	20-yard	\$3,475.00	\$3,495.00	\$3,895.00	No Bid Response
	Open-top Roll-off Container	30-yard	\$4,075.00	\$3,995.00	\$4,030.00	No Bid Response
	Open-top Roll-off Container	40-yard	\$4,645.00	\$4,495.00	\$4,285.00	No Bid Response
II-b	Flat-bed Roll-off Container	22' length	\$4,450.00	\$2,295.00	\$3,183.00	No Bid Response
II-c	Recycling Container	25-yard	\$5,850.00	\$4,995.00	\$5,415.00	No Bid Response
	OPTIONAL		\$480.00	\$1,599.00	\$423.00	No Bid Response
II-d	Storage Container	40-yard	\$5,890.00	\$8,999.00	\$5,830.00	No Bid Response
	Truckload Delivery		\$600.00	\$0.00	\$400.00	\$450.00

Invitation To Bid

Sealed bids will be received at this office until Friday, September 11, 2015 at 11:00 a.m. for furnishing:

BID ITEMS ENVIRONMENTAL SERVICES DEPARTMENT - ANNUAL CONTRACT COMMODITY CODE (Bid Items may have more parent codes)

AGR-020-00; TRE-075-35; SRV-928-92
IND-593-90; SRV-926-77; IND-900-00
IND-658-00; IND-659-00; IND-287-12; IND-287-59
BLD-760-01; SRV-958-41
IND-100-07; IND-560-95
IND-450-19; IND-450-19; IND-445-44

16-034 Inspection of Shop Equipment
16-075 Electronic Waste Disposal/Recycling
16-091 Batteries
16-104 Light Fleet Parts
16-105 Roll-Off Recycling & Storage Containers
16-106 Chains, Nylon Straps & Hooks

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerl A. Sams
Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, August 28, 2015 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

No Bid may be withdrawn for a period of 90 days after time has been called on the date of opening.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

Publish:
Augusta Chronicle
Metro Courier

August 6, 13, 20, 27, 2015
August 12, 2015

BIDDERS LIST

BID ITEM # 18-105 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	NICOLE WOODARD Contract/Sales Asst Wastequip 841 Meacham Road Statesville, NC 28677 800-424-0422 Ext. 300 - Office 704-878-0734 - Fax		10 Aug 2015		SBR	USPS
2						
			13 Aug 2015		SBR	Walk In.
6						
7						
8						
9						
10						
11						
12						Item # 2



BAKERS WASTE EQUIPMENT
INNOVATIVE WASTE
&
RECYCLING EQUIPMENT
www.bwe-nc.com

Missi Templeton
South Region Sales Manager

Sales Office:
104 Saluda Ridge
Greenville, SC 29611

Corporate Office:
1808 Norwood Street
Lenoir, NC 28645

C: 828.448.8371
O: 800.221.4153
F: 828.726.3010
E: mtempleton@bwe-nc.com

for Environmental Services Department

[illegible]



Bid Item #16-060
Chemicals – Annual Contract
for Augusta, Georgia - Utilities Department
Bid Due: Friday, November 6, 2015 at 11:00 a.m.

Total Number Specifications Mailed Out: 49
Mandatory Pre-Bid Conference: NOT APPLICABLE
Total packages submitted: 13
Total Noncompliant: 3

Item #	Description						
1	Dry Blended Phosphate						
	Proposed Dose (ppm)	Aqua Smart, Inc.	\$0.50	Carus Corporation	\$0.50		
	Cost Per Pound/Gal	4445 Commerce Dr SW Atlanta GA 30336	\$2.80	315 Fifth Street Peru, IL 61354	\$1.41		
	Annual Cost		\$26,848.96		\$13,521.00		
2	Liquid Orthophosphate						
	Proposed Dose (ppm)	Aqua Smart, Inc.	\$0.50	Carus Corporation	\$0.50		
	Product Cost per pound	4445 Commerce Dr SW Atlanta GA 30336	\$10.95	315 Fifth Street Peru, IL 61354	\$0.46		
	Annual Cost		\$160,497.88		\$26,280.00		
3	Liquid Lime (90% Ca(OH) ₂)						
	Proposed Dose (ppm)	Burnett Lime Co	no bid				
	Cost Per Pound	7095 Highway 11 Campobello SC 29322	\$0.046				
	Cost Per Gallon		\$0.46				
4	Liquid Alum (a/2 (5043)						
	Cost Per Gallon	Chemtrade Chemicals	\$0.4536	Geo Specialty	\$1.0284	Univar USA	\$0.7819
	Cost per Pound	90 E Halsey Rd Parsippany NJ 07054	\$0.0407	9213 ArchSt Pike Little Rock AR 72206	\$0.0926	4 Steel Road East Morrisville, PA 19067	\$0.07
	Tank Truck		\$1,831.50		\$4,665.00		no bid
5	Anthracite						
	Cost Per Pound						
	Cost per 52 lb. Bag						
	Minimum Delivery Quantity						
6	Calcium Hypochlorite Tablets						
	Cost per Pound						
	Cost per 55 lb. Pail						
7	Cationic Polymer						
	Cost Per Pound	SNF Polydyne, Inc.	\$0.427	Sterling Water Technologies	\$0.6177		
	Cost Per Gallon	1 Chemical Plant Road Riceboro GA	\$4.129	P.O. Box 602 Columbia, TN 38402	\$5.806		

Item # 2

8	Liquid Chlorine (CL2)						
	Cost per 150 lb. Cylinder	Allied Universal 3901 NW 115th Av Miami, FL 33178	\$90.00				
	Cost per Ton Cylinder		\$508.00				
9	Hydrofluorosilicic Acid						
	Cost per Pound/Gal	Univar USA 4 Steel Road East Morrisville, PA 19067	\$00.17 \$1.744	Mosaic-Global Sales, LLC 13830 Circa Crossing Dr. Lithia, FL 3354	.1765 1.80		
	Cost 155 lb. Drum		\$97.50		no bid		
10	Polymer Clarifloc A-6300						
	Cost Per Pound/Gallon	SNF Polydyne, Inc. 1 Chemical Plant Road Riceboro GA	\$00.90 \$7.92	Sterling Water Technologies P.O. Box 602 Columbia, TN 38402	\$1.0725/lb \$9.298/gal		
	Cost Per 275 Gallon Tote		\$2,070.00		\$2,364.83		
11	Potassium Permanganate						
	Cost Per Drum	Sterling Water Technologies P.O. Box 602 Columbia, TN 38402	\$646.83	Univar USA 4 Steel Road East Morrisville, PA 19067	\$1,157.63		
	Cost per Ton		\$3,911.27		\$7,000.00		
12	Powder Activated Carbon (PAC)						
	Cost per Pound	no bid					
	Cost per 900# Bag						
	Minimum Delivery Quantity						
13	Sodium Hypochlorite 12.5%						
	Cost per Gallon/700-800 G	Allied Universal 3901 NW 115th Av Miami, FL 33178	\$0.92	Univar USA 4 Steel Road East Morrisville, PA 19067	\$1.43		
	Cost per Gallon/700-1500		\$0.86		\$1.28		
	Cost for Gallon/Full Tank		\$0.76		\$1.05		
14	Sodium Hydroxide 25%						
	Cost per Gallon	Allied Universal 3901 NW 115th Av Miami, FL 33178	\$0.835	Univar USA 4 Steel Road East Morrisville, PA 19067	\$1.06		
	Cost per Pound		\$0.0783		\$0.0995		
15	Solar Salt (Sodium Chloride)						
	Cost Per Gallon	Univar USA 4 Steel Road East Morrisville, PA 19067	no bid				
	Cost Per Pound		\$0.7250				
	Cost Per Ton		\$145.00				
	Cost Per 50lb Bag		\$6.00				
Total Bid Quote		\$86,400.00	\$187,346.84	\$157,486.75	\$241,500.00	\$66,905.00	\$462,000.00



MEMORANDUM

TO: Geri Sams, Director, Procurement

FROM: Tom Wiedmeier, Director – Utilities Department
 Allen Saxon, Assistant Director – Water Services
 Steve Little, CPA, Assistant Director – Finance and Admin.
 Debra Beazley, Superintendent for Water Services

SUBJECT: Chemical Supplies (Bid Item #16-060) Recommendation of Award (2016)

DATE: November 20, 2015

RECOMMENDATION FOR AWARD:

The 2016 Chemical Bid #16-060 was opened and reviewed on November 6, 2015. The Tabulation Sheets listing the compliant bids are attached with the bids to be awarded highlighted in yellow. Notes have been added to the various bids on the tabulation sheets for clarification of some of the awards.

It is recommended that the following Chemical Items be awarded to the bidders as listed below:

Item #1	Dry Blended Phosphate	Aqua Smart (only Aqua Smart provided documentation to support statements & requirements.)
Item #2	Liquid Orthophosphate	Aqua Smart (only Aqua Smart provided documentation to support statements & requirements.)
Item #3	Liquid Lime	Burnett Lime
Item #4	Liquid Alum	Chemtrade Chemicals
Item #5	Anthracite	NO BIDS RECEIVED
Item #6	Calcium Hypochlorite Tablets	NO BIDS RECEIVED
Item #7	Cationic Polymer	SNF Polydyne
Item #8	Liquid Chlorine	Allied Universal
Item #9	Hydrofluorosilicic Acid	Univar USA
Item #10	Polymer Clarifloc A-6300	SNF Polydyne
Item #11	Potassium Permanganate	Sterling Water Technologies
Item #12	Powdered Activated Carbon	NO BIDS RECEIVED
Item #13	Sodium Hypochlorite 12.5%	Allied Universal
Item #14	Sodium Hydroxide 25%	Allied Universal
Item #15	Solar Salt (Sodium Chloride)	Univar USA


 Tom Wiedmeier, Director, Utilities Department

11/20/15
 Date

CC: Allen Flanagan, Operations Manager, Hicks Plant
 Robert Mobley, Operations Manager, Highland Ave. Plant
 Allen Elliott, Assistant Operations Manager, Highland Ave. Plant
 Debra Horne, Assistant Operations Manager, Hicks Plant
 Ellie Hazel, Utilities Procurement Manager

VENDORS		Mosaic-Fishhawk 13830 Circa Crossing Lithia, FL 33547	Aqua Smart, Inc 4445 Commerce Dr SW Atlanta GA 30329	Sterling Water Technologies P.O. Box 602 Columbia, TN 38402	Burnett Lime Co 7095 Highway 11 Campobello SC 29322	Allied Universal 3901 NW 115th Av Miami, FL 33178	Chemtrade Chemicals 90 E Halley Rd Parsippany NJ 07054	Geo Specialty 9213 Arch St Pike Little Rock AR, 72206	SNF Polydyne, Inc. 1 Chemical Plant Rd Riceboro GA 31323	Univar USA 4 Steel Rd East Morrisville, PA 19067	Canus Corporation 315 Fifth St Peru, IL 61354	Chemrite Inc 5202 Bellevue Ct Burlington, GA	L...dort Americas Inc. 3200 W University Ave Marshall, TX 75670	Pencore Inc 831 Bartlett Rd Seely, TX 77474
Attachment B		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
E-Verify Number		188528	HST15877368582	11815	164016	122833	759558	177208	115171	176511	300330	101238	366498	169321
Addendum 1		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Save Form		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Item #	Description													
1	500 Pounds of Product													
	Proposed Dose (ppm)		\$0.50											
	Cost Per Pound/Gal		\$2.80											
	Annual Cost		\$26,848.96											
2	500 Pounds of Product													
	Proposed Dose (ppm)		\$0.50											
	Product Cost per pd		\$10.9500											
	Annual Cost		\$160,487.88											
3	500 Pounds of Product													
	Cost Per Pound/Gal				\$0.046									
	Annual Cost				\$0.46									
4	1000 Pounds of Product													
	Cost Per Gallon						\$0.4536	\$1.0284		\$0.7819				
	Cost per Pound						\$0.0407	\$0.0926		\$0.0700				
	Annual Cost						\$1,831.50	\$4,665.00		no bid				
5	1000 Pounds of Product													
	Cost Per Gallon													
	Cost per Pound													
	Annual Cost													
6	1000 Pounds of Product													
	Cost Per Gallon													
	Cost per Pound													
	Annual Cost													

VENDORS		Mosaic-Fishhawk 13830 Circa Crossing Lithia, FL 33547	Aqua Smart, Inc 4445 Commerce Dr SW Atlanta GA 30329	Sterling Water Technologies P.O. Box 602 Columbia, TN 38402	Burnett Lime Co 7095 Highway 11 Campobello SC 29322	Allied Universal 3901 NW 115th AV Miami, FL 33178	Chemtrade Chemicals 90 E Halsey Rd Parsippany NJ 07054	Geo Specialty 9213 Arch St Pike Little Rock AR, 72206	SNF Polydyne, Inc. Chemical Plant Rd Ridgboro GA 31323	Univar USA 4 Steel Rd East Morrisville, PA 19067	Carus Corporation 315 Fifth St Peru, IL 61354	Chemtrade Inc 5202 Bellevue CT 06407	Port Americas Inc 3200 W University Ave Marshall, TX 75870	Panco Inc 831 Bartlett Rd Seely, TX 77474
Attachment B		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
E-Verify Number		188528	HST15877368582	11815	164016	122833	759558	177208	115171	176511	300330	101238	386498	1693221
Addendum 1		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Save Form		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Item #	Description													
7	Chemical Polymer													
	Cost Per Pound			\$0.6177					\$0.4270					
	Cost Per Gallon			\$5.8060					\$4.1290					
	Annual Cost													
8	Liquid Chlorine (5.2)													
	Cost per 150 lb Cyl					\$90.000								
	Cost per Ton Cylind					\$508.000								
	Annual Cost													
9	Chemical Polymer													
	Cost per Pound/Gal	\$0.1765								\$0.1700				
	Cost 155 lb Drum	\$1.800								\$1.7440				
	Annual Cost	no bid								\$87.50				
10	Polymer Chloride A-6300													
	Cost Per Pound			\$1.0725					\$0.900					
	Cost Per Gallon			\$9.2980					\$7.920					
	Cost Per 275 Gallon Tote			\$2,364.83					\$2,070.000					
	Annual Cost													
11	Chemical Polymer													
	Cost Per Drum			\$648.83						\$1,157.830				
	Cost per Ton			\$3,911.27						\$7,000.00				
	Annual Cost													
12	Powder Activated Carbon (PAC)	NO BIDS RECEIVED												
	Cost per Pound													
	Cost per 3000 Bag													

VENDORS		Mosaic-Fishhawk 13830 Circa Crossing Lithia, FL 33547	Aqua Smart, Inc 4445 Commerce Dr SW Atlanta GA 30329	Sterling Water Technologies P.O. Box 602 Columbia, TN 38402	Burnett Lime Co 7095 Highway 11 Campobello SC 29322	Allied Universal 3901 NW 115th Av Miami, FL 33178	Chemtrade Chemicals 90 E Halsey Rd Parsippany NJ 07054	Geo Specialty 9213 Arch St Pike Little Rock AR, 72206	SNF Polydyne, Inc. 1 Chemical Plant Rd Riceboro GA 31323	Univar USA 4 Steel Rd East Morrisville, PA 19067	Carus Corporation 315 Fifth St Peru, IL 61354	Chemrite Inc 5202 Bellewood Cl Bufford, GA	L...doff America Inc 3200 W University Ave Marshall, TX 75670	Penco Inc 831 Bartlett Rd Sealy, TX 77474
Attachment B		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
E-Verify Number		188528	HST15877/368582	11815	164016	122833	759558	177208	115171	176511	300330	101238	306498	169321
Addendum 1		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Save Form		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Item #	Description													
13	Annual Cost													
	Sodium Hydrochloride 12.5%					\$0.920				\$1.43				
	Cost per Gallon/700-900					\$0.86				\$1.28				
	Cost per Gall/700-1500					\$0.76				\$1.05				
	Cost per Gall/Full truck													
14	Annual Cost													
	Sodium Hydrochloride 25%					\$0.8350				\$1.0600				
	Cost per pound					\$0.0783				\$0.0985				
	Cost per Gallon													
17	Annual Cost													
	Sodium Chloride (Sodium Chloride)													
	Cost Per Gallon									\$0.7250				
	Cost Per Pound									\$145.00				
	Cost Per Ton									\$8.00				
	Cost per 50 lb bag													
	Annual Contract													

Invitation To Bid

Sealed bids will be received at this office until Friday, November 6, 2015 at 11:00 a.m. for furnishing:

BID ITEMS UTILITIES - ANNUAL CONTRACT

COMMODITY CODE (Bid Items may have more parent codes)

ARC-906-16; IND-115-10; IND-180-00; IND-190-00	16-060 -Chemicals
CSF-205-71; IND-560-83; SRV-967-91	16-056 – Warehouse Supplies

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams
Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706-821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, October 23, 2015 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

No Bid may be withdrawn for a period of **90** days after time has been called on the date of opening.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

Publish:
Augusta Chronicle October 1, 8, 15, 22, 2015
Metro Courier October 7, 2015

Revised: 1/8/2015

Bidders List

Bid Item # 16-060 Cost \$ _____

#	Company Name	Complete Mailing Address	Date	Spec. #	Initials	Mailed By
1	Adam Johnston GEO Specialty Chemicals, Inc. 9213 Arch Street Pike Little Rock, AR 72206 (P) 501-888-1211 ext 228 (F) 501-888-1148		2 Oct 2015		SBR	USPS
2						
3	Solutions for Purified World Linda Ball	760-630-5741 ext 111				
4	2535 Jagon Court, Oceanside, CA 92056	760-630-9930				
5						
6	Samantha Pumo Bid Specialist Office: +1 815 224-6503 samantha.pumo@caruscorporation.com Carus Corporation Office: +1 800 435-6856 +1 815 223-1500 Fax: +1 815 224-6697 315 Fifth St Peru, Illinois, USA 61354		5 Oct 2015		SBR	USPS
7						
8	Chemical Systems Attn: Gary Loughmiller 2075 Lemon Street Deland, FL 32720 407-504-8192 cell 407-886-4842 fax		8 Oct 2015		SBR	USPS
9						
10						
11	Chemtrade Chemicals US LLC Bid Department	800-441-2659 Ph	15/10/15		SBR	USPS
12	90 East Halsey Road Parsippany, NJ 07054	973-515-4461 fx				
13						
14	Cabot Norit Activated Carbon Attn: Amber Lewis 3200 University Ave. Marshall, TX 75670 T +1 903 923 1046 F +1 903 923 1035		10-30-2015		SBR	USPS
15						
16						Item # 2

F2 INDUSTRIES INC.
423 C SMYRNA SQUARE DRIVE
CUMMING, GA 30041

K JELL CORPORATION
PO BOX 834
BELOIT, WI 53512

GENERAL CHEMICAL CORP.
90 EAST HALSEY ROAD
PARSIPPANY, NJ 07054

SOUTHERN IONICS
PO DRAWER 1217
WEST POINT, MS 39773

SOLVAY FLUORIDES, LLC
3333 RICHMOND AVE.
HOUSTON, TX 77098

KEMIRA
3211 CLINTON PKY., CT.#1
LAWRENCE, KANSAS, 66047

CALGON CARBON CORPORATION
ATTN: AMBER SIMONIC
1 GREENTREE CENTRE, SUITE 201
MARLTON, NJ 08053

GEO SPECIALTY CHEMICALS, INC.
9213 ARCH STREET PIKE
LITTLE ROCK, AR 72206

JLM MARKETING
8675 HIDDEN RIVER PARKWAY
TAMPA, FL 33637

SOLVAY FLUORIDES, LLC
3333 RICHMOND AVE.
HOUSTON, TX 77098

GEO SPECIALTY CHEMICALS, INC.
9213 ARCH STREET PIKE
LITTLE ROCK, AR 72206

KEMIRA
3211 CLINTON PKY., CT.#1
LAWRENCE, KANSAS, 66047

JLM MARKETING
8675 HIDDEN RIVER PARKWAY
TAMPA, FL 33637

BID ITEM #16-060
CHEMICALS – ANNUAL CONTRACT
FOR UTILITIES DEPARTMENT
BID DUE: FRI., NOV. 6, 2015 @ 11 A.M.

BID ITEM #16-060
CHEMICALS – ANNUAL CONTRACT
FOR UTILITIES DEPARTMENT
MAILED 1 OCT 2015

TOM WIEDMEIER
UTILITIES DEPARTMENT
BAY STREET

ELLIE HAZEL
UTILITIES DEPARTMENT
BAY STREET

YVONNE GENTRY
LSBOP/COMPLIANCE OFFICE

UNIVAR USA INC.
ATTN: DARRYLL DIXON
3230 PERKINS RD.
AUGUSTA, GA 30906

K JELL CORPORATION
PO BOX 834
BELOIT, WI 53512

GENERAL CHEMICAL CORP.
90 EAST HALSEY ROAD
PARSIPPANY, NJ 07054

AQUA SMART, INC.
4445 COMMERCE DR, SW
SUITE A-4
ATLANTA, GA 30336

C.N. BROWN, INC.
PO BOX 6336
NORTH AUGUSTA, SC 29861

LUCIER CHEMICAL INDUSTRIES
PO BOX 49000
JACKSONVILLE BCH, FL 32240

JCI JONES CHEMICAL, INC.
1500 TARHEEL ROAD
CHARLOTTE, NC 28208

CALGON CARBON CORPORATION
ATTN: AMBER SIMONIC
1 GREENTREE CENTRE, SUITE 201
MARLTON, NJ 08053

Chemtrade Chemicals
~~SANNON CHEMICAL CORP.~~ 05222
90 EAST HALSEY ROAD
PARSIPPANY, NJ 07054

HARCROS CHEMICAL CO.
4030 FAMBROUGH
POWDER SPRINGS, GA 30127

CALCIQUEST, INC.
181 WOODLAWN AVE.
BELMONT, NC 28012

BRENNTAG SOUTHEAST, INC.
4200 AZALEA DRIVE
CHARLESTON, SC 29408

INDUSTRIAL CHEMICALS, INC.
PO BOX 660688
BIRMINGHAM, AL 35266

DPC ENTERPRISES
PO BOX 545
MT. MOURNE, NC 28123

GMC INCORPORATED
2625 BALD RIDGE DRIVE
CUMMING, GA 30041

PENCCO, INC.
PO BOX 600
SAN FELIPE, TX 77473

A.J. WICKLIFFE CO., INC.
10450 JONES BRIDGE ROAD
ALPHARETTA, GA 30202

BURNETT LIME COMPANY
7095 HIGHWAY 11
CAMPOBELLO, SC 29322

NALCO CHEMICAL CO.
1601 NALCO CENTER
NAPERVILLE, IL 60563

KC INDUSTRIES, LLC
PO BOX 646
MULBERRY, FL 33860

POLYDYNE INC.
1 CHEMICAL PLANT ROAD
RICEBORO, GA 31323

SWEETWATER TECHNOLOGIES
PO BOX 602
COLUMBIA, TN 38401

CHEMICAL LIME CO.
2093 BIG STONY CREEK RD.
RIPPLEMEAD, VA 24150

RELIABLE SERVICES
PO BOX 2205
STOCKBRIDGE, GA 30281

ALLIED UNIVERSAL CORP.
3901 N.W. 115 AVENUE
MIAMI, FL 33178

UNIFILT CORP.
PO BOX 88
FOMBELL, PA 16123

NALCO CHEMICAL CO.
ONE NALCO CENTER
NAPERVILLE, IL 60563

SUFFOLK SALES & SERVICE
3730 CACTUS TRAIL
MARTINEZ, GA 30907

CARUS CHEMICAL COMPANY
315 FIFTH STREET
PERU, IL 61354

CHEMRITE, INC.
5202 BELLEWOOD COURT, STE. 104
BUFORD, GA 30518



Proposal Opening
RFP Item #16-055
Janitorial Services – Annual Contract
For Augusta, Georgia – Environmental Services Departments
RFP Due: Friday, October 2, 2015 @ 11:00 A.M.

Total Number Specifications Mailed Out: 65
Pre-proposal/Telephone Conference Attendees: 11
Total packages submitted: 9
Total Noncompliant: 0

VENDORS	Attachment "B"	Addendum #1	E-Verify #	SAVE Form	Original	7 Copies	Fee Proposal
M & M Management Services 3114 Augusta Tech Dr., Suite 403 Augusta, GA 30906	YES	YES	172034	YES	YES	YES	YES
Rite Cleaning & Lawn 205 Japonica Ave. Augusta, GA 30901	YES	YES	911190	YES	YES	YES	YES
Allied Building Services 136 Highland Forest Dr. Aiken, SC 29803	YES	YES	912361	YES	YES	YES	YES
Imagann Cleaning Services 2460 Lithonia Industrial Blvd. Lithonia, GA 30058	YES	YES	639910	YES	YES	YES	YES
G & C Cleaning 1718 Fairwood Drive Augusta, GA 30909	YES	YES	823757	YES	YES	YES	YES
Scrubbing Buddies 2101 Trotters Way Augusta, GA 30906	YES	YES	894990	YES	YES	YES	YES
Rick's Cleaning Service 3188 Lexington Way Augusta, GA 30909	YES	YES	701238	YES	YES	YES	YES
Executive janitorial Services 3070 Damacus Road, Suite F Augusta, GA 30909	YES	YES	240034	YES	YES	YES	YES
CSRA Bio-Care LLC 1003 Grindstone Creek Hephzibah, GA 30815	YES	YES	494989	YES	YES	YES	YES



**Cumulative Evaluation Sheet RFP Item #16-055
Janitorial Services – Annual Contract
For Augusta, Georgia – Environmental Services Departments**

Evaluation Criteria	PTS	M & M Management Services 3114 Augusta Tech Dr., Suite 403 Augusta, GA 30906	Rite Cleaning & Lawn 205 Japonica Ave. Augusta, GA 30901	Allied Building Services 136 Highland Forest Dr. Aiken, SC 29803	Imaginn Cleaning Services 2440 Lithonia Industrial Bldg. Lithonia, GA 30058	G & C Cleaning 1718 Fairwood Drive Augusta, GA 30909	Scrubbing Buddies 2101 Trotters Way Augusta, GA 30906	Rick's Cleaning Service 3188 Lexington Way Augusta, GA 30909	Executive Janitorial Services 3070 Demacus Road, Suite F Augusta, GA 30909	CSRA Bio-Care LLC 1003 Grindstone Creek Hephzibah, GA 30815
1. Company Experience (company profile)	35	33	23	33	33	0	28	28	30	28
2. Relevant Projects	25	23	18	20	23	0	18	23	23	10
3. Personnel	20	20	18	18	18	0	10	18	15	18
4. References (include specific individuals with addresses and telephone numbers)	10	10	10	10	10	0	10	10	10	10
4. Proximity to Area Within Augusta Richmond County 5 pts Within the CSRA 4 pts Within Georgia 3 pts Within SE United States 2 pts All Others 1 pt	5	5	5	4	3	5	5	5	5	5
5. Proposed Fee (must provide and enclose in separate sealed envelope) • Lowest 5 points • Second 4 points • Third 3 points • Fourth 2 points • Highest 1 points	5		5	3	1			4	2	
TOTAL	100	90	78	87	87	5	70	87	85	70



ENVIRONMENTAL SERVICES DEPARTMENT

Mark Johnson
Director

MEMORANDUM

TO: Geri Sams
Director - Procurement

FROM: Mark Johnson *MJ*
Director

DATE: October 16, 2015

SUBJECT: RFP #16-055 – Janitorial Services for the Environmental Service Dept.
Award Recommendation

The Augusta Environmental Services Department and the Procurement Department have concluded the RFP process for RFP Item #16-055, Janitorial Services for the Environmental Services Maintenance Building and Scale House.

After the evaluation process of the eight compliant vendors, M&M Management Services scored higher than the other eight vendors. They have also met all specified requirements of the RFP documents without taking any exceptions and within an acceptable budget amount. Therefore, it is the recommendation of the Augusta Environmental Services Department that M&M Management Services should be awarded the contract for Janitorial Services.

Thank you in advance for your time and attention. Please feel free to contact me at 706-592-3201, should you have any questions or require any additional information.

MJ/tgh

Attachment

Cc: Nancy Williams
Phyllis Johnson
File

Environmental Services Department
4330 Deans Bridge Road, Blythe, GA 30805
(706) 592-3200 – Fax (706) 592-3255
WWW.AUGUSTAGA.GOV

Item # 2

Request for Proposal

Request for Proposals will be received at this office until Friday, October 2, 2015 @ 11:00a.m. for furnishing:

Commodity Code ARC-910-39 RFP Item #16-055 Janitorial Services for Environmental Services Department

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFP documents may be viewed on the Augusta Georgia web site under the Procurement Department **ARCbid**. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901.

A Pre Proposal Conference will be held on Wednesday, September 16, 2015 @ 10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605. A site visit will follow.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, September 18, 2015, @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

No RFP may be withdrawn for a period of 90 days after time has been called on the date of opening.

Request for proposals (RFP) and specifications. An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle
Metro Courier

August 20, 27, September 3, 10, 2015
August 26, 2015

Revised: 1/12/2015

Pg 5

BIDDERS LIST

BID ITEM # 16-055 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Smile Cleaning Donna Elim	P.O. Box 2951 Augusta, GA 30914	9/15/15		✓	
2						
3	Mason's Professional Cleaning Service, Dorothy Mason Owner/President 1422 Menager Rd., Memphis, TN 38106 Direct: 901-949-5482 Fax: 901-367-2434 16-055		9 Sep 2015		SBR	US PS
4						
5	Allied building Service, Inc Jerry Clontz	803-648-9864	9 Sep 2015		SBR	Seat down back on Line Sheet.
6						
7						
8						
9						
10						
11						
12						Item # 2

Pg 2 of 3

BIDDERS LIST

BID ITEM # 16-055 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Unique Sanitorial & maintenance Service LLC	ATTN: Kelley Roberts 706-726-4666 706-364-8339 Fax	27 Aug 2015		SBK	USPS USPS
2	2304 Prescott Pl Hephzibah, GA 30815					
3	Mason's Professional Cleaning Service, LLC Dorothy Mason-Owner/President 1422 Menager Rd Memphis, TN 38106 Direct: 901-949-5482 Fax: 901-367-2434		28 Aug 2015		SBK	USPS
4						
5	Facilico, Inc 6248 A Highway 115 Ayden NC 28513		28 Aug 2015		SBK	USPS
6						
7	Katio's Kleaning Service, LLC ATTN: Lorenzo Katio 1279 Longpoint Drive Augusta, GA 30906		31 Aug 2015		SBK	USPS
8						
9	G&C Cleaning 1718 Fairwood Drive Augusta, GA 30909	706-667-0969 706-339-3923 Fax	3 Sept 2015		SBK	USPS USPS
10	Rick's Cleaning Service, ATTN: Mr. Rick Jones, President 110 Walter Way unit 856, Stockbridge, Ga 30281. 478-461-4694		3 Sept 2015			USPS
11						
12	IT'S THE Tony Kim 678-530-0401 678-530-0402	1110 Satellite Boulevard Suite 403 Stockbridge, GA 30024	3 Sept 2015		SBK	Item #2 Info Request

191-053

Bidders List

Bid Item # 16-055 Cost \$ _____

#	Company Name	Complete Mailing Address	Date	Spec. #	Initials	Mailed By
1	TAMMIE HOWARD 205 JAPONICA AVENUE AUGUSTA, GA 30901		21 Aug 2015		SBR	USPS
2						
3						
Diamond Shine Services Chelsea Sims Paul Concepcion 2208 Sunny Day Dr Hephzibah Ga 30815 (706) 495-4624			29 Aug 2015		SBR	USPS
10	Unique Janitorial and Maintenance Service c/o Mr. Kelcey Roberts Business Cell: (706) 726-4666 2304 Prescott Place Email: niquejanitorialmaintenance@gmail.com Hephzibah, GA 30815		Aug 2015		SBR	USPS
11						
12	Marlyna Concierge Errand Services LLC Phone: (912) 536-5378 c/o Marlyna Jones Email: marlynajns1@gmail.com 2583 Tobacco Rd. Suite E Hephzibah, GA 30815		25 Aug 2015		SBR	USPS
13						
14	Imagann Cleaning Service, Inc. Angela Ghani Senior Admin. 2640 Lithonia Ind. Blvd. Lithonia GA, 30058 Ofc: 770.484.8141 Fax: 770.484.1162 Email: imagannclean@msn.com		25 Aug 2015		SBR	USPS
15						
16	Jerry M. Furse M&M Management Services 3114 Augusta Tech Dr. Suite 403 Augusta, GA 30906 Ph: 706-793-6040 Fax: 706-793-6625		25 Aug 2015		SBR	USPS Item #2



T
WHITE GLOVE TEST CLEANING SERVICE
1615 HAMPTON AVE. WAY,
AIKEN, SC 29801

N
SIZEMORE JANITORIAL SERVICES
1369 REYNOLDS STREET
AUGUSTA, GA 30901

PATTERSON-BROWN & ASSOC.
3452 CAMAK DRIVE
AUGUSTA, GA 30909

O
AMERICAN FACILITY SERVCIES
1325 UNION HILL IND CT
SUITE A
ALPHARETTA, GA 30004

W
CENTAUR
2776 GUNTER PARK DRIVE
UNIT Q
MONTGOMERY, AL 36109

W
CSRA CUSTODIAL SPECIALISTS
2709 OAKLAND AVENUE
AUGUSTA, GA 30909

D
DYNAMIC CLEANERS
821 12TH STREET
AUGUSTA, GA 30901

P
ECI
PO BOX 1375
MILLEDGEVILLE, GA 31059

M
EXECUTIVE SERVICE CO.
3030 DAMASCUS ROAD
AUGUSTA, GA 30903

J
FRIENDS, INC.
PO BOX 1972
HEPHZIBAH, GA 30815

RICK'S CLEANING SERVICE LLC.
3188 LEXINGTON WAY,
AUGUSTA, GA 30909

JANI-KING OF AUGUSTA
3665 WHEELER ROAD, STE 1A
AUGUSTA, GA 30909

JANITORIAL SOLUTIONS
1037 RIVER RIDGE DRIVE
AUGUSTA, GA 30909

JAN-PRO
211 PITCARIN WAY
AUGUSTA, GA 30909

LESUER CLEANING SERVICES
3110 ABELIA DRIVE
AUGUSTA, GA 30906

ICS, INC.
1110 SATELLITE BLVD.,
STE 403
SUWANEE, GA 30024

W
M&M MANAGEMENT
3114 AUGUSTA TECH DRIVE
SUITE 403
AUGUSTA, GA 30906

T
OCEAN CLEANING SERVICES
1106 WALTON PASS
EVANS, GA 30809

A
PREMIER
3104 SCENIC DRIVE
AUGUSTA, GA 30909

A
PRESCOTT INDUSTRIES
2404 OLD SAVANNAH ROAD
AUGUSTA, GA 30906

T
RITE CLEANING SERVICE
205 JAPONICA AVENUE
AUGUSTA, GA 30901

SERVICE MASTER PROFESSIONAL
CLEANING
4230 BELAIR FRONTAGE RD, #A2
AUGUSTA, GA 30909

EXECUTIVE CLEANING INC.
P.O. BOX 1375,
MILLEDSSVILLE, GA 31061

KEECLEAN MANANGEMENT
494 BRIDGEPORT AVE., SUITE 101,108
SHELDON, CT 06484

IMMACULATE CLEANING
2008 HOPETOWN DRIVE,
AUGUSTA, GA 30909

SIZEMORE, INC
2116 WALTON WAY
AUGUSTA, GA 30904

CSRA CUSTODIAL SPECIALIST
2709 OAKLAND AVE.,
AUGUSTA, GA 30909



AMERICAN FACILITY SERVICES
1325 UNION HILL INDUSTRIAL COURT,
SUITE A,
ALPHARETTA, GA 30004

B & B ENTERPRISE
3033 BREEZE HILL DRIVE
AUGUSTA, GA 30906

BIG HEAD FLOOR MASTERS
4321 PARKWOOD DRIVE
AUGUSTA, GA 30906

CSRA BIO-CARE LLC
1003 GRINDSTONE CREEK
HEPHZIBAH, GA 30815

EASTER SEALS
1500 WRIGHTSBORO ROAD
AUGUSTA, GA 30904

EXECUTIVE CLEANING INC.
P.O. BOX 1375,
MILLEDGEVILLE, GA 31061

EXECUTIVE CLEANING INC.
P.O. BOX 1375,
MILLEDGEVILLE, GA 31061

EXECUTIVE JANITORIAL SERVICES
3070 DAMASCUS ROAD, SUITE F
AUGUSTA, GA 30909

IMAGANN CLEANING SERVICES
2640 LITHONIA INDUSTRIAL BLVD
LITHONIA, GA 30058

M & M MANAGEMENT
3114 AUGUSTA TECH DRIVE
SUITE 403
AUGUSTA, GA 30906

G & C CLEANING
1718 FAIRWOOD DRIVE
AUGUSTA, GA 30909

SCRUBBING BUDDIES
2101 TROTTERS WAY,
AUGUSTA, GA 30906

SMILE CLEANING
2230 RALEIGH DRIVE,
AUGUSTA, GA 30904

DIAMOND SHINE SERVICES
2208 SUNNY DAY DR.
HEPZIBAH, GA 30815

PIIP INC
2522 PATE AVENUE
AUGUSTA, GA 30906

SIZEMORE, INC
2116 WALTON WAY
AUGUSTA, GA 30904

THE ULTIMATE MAID
1306 11TH STREET
AUGUSTA, GA 30901

HILLCO CLEANING
2051 LAKE FOREST DRIVE
GROVETOWN, GA 30813

FRIENDS INC
PO BOX 1972 HWY 88
HEPHZIBAH, GA 30815

EXECUTIVE CLEANING SERVICE
3140 AUGUSTA TECH DRIVE,
AUGUSTA, GA 30906

CEOCLEANING
2108 MONCRIEFF STREET
AUGUSTA, GA 30906

DYNAMIC CLEANERS
821 12TH STREET
AUGUSTA, GA 30901

Mark Johnson
Environmental Services

Lori Videtto
Environmental Services

Yvonne Gentry
LSBO

RFP 16-055 Janitorial Services
For Environmental Services
Mailed: 20 August 2015

RFP 14-055
Janitorial Services
For Environmental Services
RFP Due: Fri. Oct 2, 2015 @ 11am



Bid Item #16-050
Red Hot Sewer Solvent-Annual Contract
for the City of Augusta - Utilities Department
Bid Due: Friday, October 23, 2015 @ 11:00 a.m.

Total Number Specifications Mailed Out:
Mandatory Pre-Bid/Telephone Conference: NOT APPLICABLE
Total packages submitted: 7
Total Noncompliant: 1

Vendor	Attachment "B"	E-Verify Number	Save Form	50 lb. Pail	Total Bid /720 Pails
Superior Industrial Products 155 New Bridge Street West Springfield, MA 01089	YES	726961	YES	\$76.95	\$55,404.00
Associated Paper 1031 Franke Industrial Drive Augusta, GA 30909	YES	295543	YES	\$77.40	\$55,728.00
The Haskins Company 3304 Commerce Drive Augusta, GA 30909	YES	270509	YES	\$70.50	\$50,760.00
Thatcher Company 249 Hazen Road Deland, FL 32720	YES	340035	YES	\$72.50	\$52,200.00
Momar Inc. 1830 Ellsworth Industries Dr. Atlanta, GA 30318	YES	542186	YES	\$70.50	\$50,760.00
Ferguson Waterworks 702 McKnight Industrial Blvd., Augusta, GA 30909	YES	261662	YES	\$110.51	\$79,567.20
KAMO MFG., Co., Inc. 1326 Reynolds Street Augusta, GA 30901	YES	364132	YES	\$79.10	\$56,952.00



Local Vendor Option
Bid Item #16-050
Red Hot Sewer Solvent-
Annual Contract
for the Augusta - Utilities Department

Vendor	50 lb. Pail	Total Bid /720 Pails	Accept or Decline	
			Yes	No
The Haskins Company 3304 Commerce Drive Augusta, GA 30909	\$76.70	\$55,224.00		
Lowest Non-local Vendor	\$70.50	\$50,760.00	<input checked="" type="checkbox"/>	

Please indicate if you wish to match the bid of the lowest non-local bidder by selecting the appropriate box to the right of the total amount. Please sign, date and return this form no later than Wednesday, December 9, 2015.

Sign:

B. S. H. L.

Date:

12-9-15



UTILITIES DEPARTMENT

Tom Wiedmeier
Director

MEMORANDUM

TO: Geri Sams
Procurement Director

FROM: Tom Wiedmeier
Utilities Director

DATE: November 13, 2015

SUBJECT: Bid #16-050, Red Hot Sewer Solvent

Bid #16-050 has received seven (7) bids for this product. These bids have been further reviewed by the Utilities staff for: 1. cost, 2. exceptions, 3. specifications for chemical content, and 4. Local Vendor Preference.

Upon review of the bids for cost, Momar Inc. of Atlanta, GA, has quoted the lowest bid at \$70.50 per 50 pound pail. Not any of the bids noted any exceptions to the bid or the specifications. The fourth criteria considered in the award process, the Local Vendor Preference, recognized two bids from vendors who are registered as local vendors and fall within the 10% range of the lowest bid.

We recommend that the bid be awarded to The Haskins Company should they agree to match the low bid offered by Momar. If they do not agree to the low bid offered by Momar, we should then make the same offer to The Associated Paper Company, the second lowest local vendor bid.

Thank you for your assistance with this bid process request.

Signature: Tom D. Wiedmeier Date: 11/20/15
Director: Tom Wiedmeier

CC: Steve Little
Kelsey Henderson
Julian Bell
Brian Richards
Terence Walker
Ellie Hazel

Augusta Utilities Administration
360 Bay Street - Suite 180 - Augusta, GA 30901
(706) 312-4154 - Fax (706) 312-4123
WWW.AUGUSTAGA.GOV

Item # 2

UNOFFICIAL



Augusta
GEORGIA

Bid Item #16-050
Red Hot Sewer Solvent-Annual Contract
for the City of Augusta - Utilities Department
Bid Due: Friday, October 23, 2015 @ 11:00 a.m.

Total Number Specifications Mailed Out:

Mandatory Pre-Bid/Telephone Conference: NOT APPLICABLE

Total packages submitted: 7

Total Noncompliant: 0

Vendor	Attachment "B"	E-Verify Number	Save Form	50 lb. Pail	Total Bid /720 Pails
Superior Industrial Products 155 New Bridge Street West Springfield, MA 01089	YES	726961	YES	\$76.95	\$55,404.00
Associated Paper 1031 Franke Industrial Drive Augusta, GA 30909	YES	295543	YES	\$77.40	\$55,728.00
The Haskins Company 3304 Commerce Drive Augusta, GA 30909	YES	270509	YES	\$76.70	\$55,224.00
Thatcher Company 249 Hazen Road Deland, FL 32720	YES	340035	YES	\$72.50	\$52,200.00
Momar Inc. 1830 Ellsworth Industries Dr. Atlanta, GA 30318	YES	542186	YES	\$70.50	\$50,760.00
Ferguson Waterworks 702 McKnight Industrial Blvd., Augusta, GA 30909	YES	261662	YES	\$110.51	\$79,567.20
KAMO MFG., Co., Inc. 1326 Reynolds Street Augusta, GA 30901	YES	364132	YES	\$79.10	\$56,952.00

Invitation To Bid

Sealed bids will be received at this office until Friday, October 23, 2015 at 11:00 a.m. for furnishing:

BID ITEMS UTILITIES - ANNUAL CONTRACT

COMMODITY CODE (Bid Items may have more parent codes)

**CLO-201-47, CLO-800-24, MED-345-79
IND-885-82, IND 190-00, IND 190-36**

**Bid Item 16-028 Safety Supplies
Bid Item 16-050 Red Hot Sewer Solvent**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams
Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706-821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, October 9, 2015 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

No Bid may be withdrawn for a period of 90 days after time has been called on the date of opening.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle
Metro Courier

September 17, 24, October 1, 8, 2015
September 24, 2015

Revised: 1/8/2015

Bidders List

Bid Item # 16-050 Cost \$ _____

#	Company Name	Complete Mailing Address	Date	Spec. #	Initials	Mailed By
2	THATCHER CHEMICAL OF FLORIDA, INCATTN: WENDY RICHMOND P. O. BOX 27407, SALT LAKE CITY, UT 84127-0407 (801) 924-3441 MDT		18 Sep 2015		SB R	US PS
3						
4	Superior Industrial Products Corp.	413-530-2007	21 Sep 2015		SB R	OnLine Sheet emailed
5	Joel Solomon					
6	Gary Loughmiller 2075 Lemon Street Deland, FL 32720 407-504-8192 cell 407-886-4842 fax Chemical Systems of Orlando, Inc.	16-050	9/22/ 15		SB R	US PS
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						Item # 2

Pg. 2

BIDDERS LIST

BID ITEM # 16-050 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	CTS Supply, LLC Chad Slaughter	P.O. Box 4125 Eastman, GA 31023 478-279-2408 229-389-4815 (F)				
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						Item # 2

Pg. 3

BIDDERS LIST

BID ITEM # 16-050 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Associated Paper, Inc. Sam Frantom	1031 Franke Industrial Rd. Augusta, GA 30909 706-729-0363 (O) 706-729-0363 (F)	10/2/15		DBK	
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12					Item # 2	

Page 4

BIDDERS LIST

BID ITEM # 16-050 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	The Haskins Company, Inc. Attn: Brian Haskins	P.O. Box 16427 Augusta, GA 30919 706-733-7003 706-733-0702 (Fax)	10/14/15		D	USPS
2	Zenith Supplies Inc. P. 845-533-4123 F. 845-738-1012 E. bid.zenith@gmail.com 750 Chestnut Ridge Road Chestnut Ridge NY, 10977		16/10/15		SBZ	USPS
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						Item # 2

Augusta
G E O R G I A

BID ITEM #16-045
Athletic Clothing & Equipment
for - Recreation, Parks & Facilities Department-Annual Contract
Bid Opening Date: Friday, October 2, 2015 @ 11:00 a.m.

Total Number Specifications Mailed Out: 50
Mandatory Pre-Bid Conference: N/A
Total packages submitted: 7
Total Noncompliant: 1

VENDORS		LIDS TEAM SPORTS 85 KATRINE LANE, LAKE KATRINE NY 12449	Aluminum Athletic Equipment 1000 Enterprise Dr Royersford, PA 19468	Riddell 669 Sugar Lane Elyria, OH 44035	American Soccer 726 E Anaheim St Wilmington, CA 90744	S&S Worldwide 75 Mill Street P. O. Box 513 Colchester, CT 06415	Pyramid School Products 6510 North 54th Street Tampa, FL 33610	Johannsen Sporting Goods 1116 Broad Street Augusta, GA 30901	BSN Sports, Passon's P.O. Box 49 Jenkintown PA 19046							
Attachment B																
E-Verify #	YES	70483	YES	YES	YES	YES	YES	YES	YES							
SAVE Form	YES		non - compliant	862205	685481	254802	238899	295434	491633							
DESCRIPTION		COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION							
1 <u>ATHLETIC T-SHIRTS</u>																
(A)	Youth Sizes S-XXL	\$2.09		\$2.97	\$ 8,910.00	\$6.33	\$18,990.00	N/B	N/B	N/B	N/B	\$1.88	\$ 5,640.00	\$2.28	\$ 6,840.00	
(B)	Adult Sizes S-XL	\$2.05		\$3.15	\$22,050.00	\$6.31	\$44,170.00	N/B	N/B	N/B	N/B	\$1.94	\$13,580.00	\$2.28	\$15,960.00	
(C)	Adult Size 2XL	\$3.84		\$6.15	\$ 5,227.50	\$8.55	\$ 7,267.50	N/B	N/B	N/B	N/B	\$3.49	\$ 2,966.50	\$5.28	\$ 4,488.00	
2 <u>BASEBALL PANTS (GRAY)</u>																
(A)	Youth Sizes S-XL	\$4.24	\$3,816.00		\$5.15	\$ 4,635.00	\$13.77	\$12,393.00	N/B	N/B	N/B	N/B	\$4.09	\$ 3,681.00	\$4.44	\$ 3,996.00
3 <u>BASEBALL SOCKS-SOLID COLORS</u>																
(A)	Youth - Sizes 6-8	\$2.35		\$2.50	\$ 1,875.00	\$3.28	\$ 2,460.00	N/B	N/B	N/B	N/B	\$1.69	\$ 1,267.50	\$2.02	\$ 1,515.00	
(B)	Intermediate - 9-11	\$2.35		\$2.50	\$ 2,500.00	\$3.28	\$ 3,280.00	N/B	N/B	N/B	N/B	\$1.69	\$ 1,690.00	\$2.02	\$ 2,020.00	
(C)	Adult - Sizes 10-13	\$2.35		\$2.50	\$ 1,500.00	\$3.28	\$ 1,968.00	N/B	N/B	N/B	N/B	\$1.69	\$ 1,014.00	\$2.02	\$ 1,212.00	
4 <u>BASEBALL CAPS</u>																
(A)	Youth Sizes	\$4.94		N/B	N/B	\$7.28	\$ 7,280.00	N/B	N/B	N/B	N/B	\$4.94	\$ 4,940.00	\$4.97	\$ 4,970.00	
(B)	Adult Sizes	\$4.94		N/B	N/B	\$7.28	\$ 7,280.00	N/B	N/B	N/B	N/B	\$4.94	\$ 5,928.00	\$4.97	\$ 5,964.00	
5 <u>VISORS</u>																

Page 1 of 5

VENDORS		LIDS TEAM SPORTS 85 KATRINE LANE, LAKE KATRINE, NY 12449	Aluminum Athletic Equipment 1000 Enterprise Dr Royersford, PA 19468	Riddell 660 Sugar Lane Elyria, OH 44035	American Soccer 728 E Anaheim St Wilmington, CA 90744	S&S Worldwide 75 Mill Street P. O. Box 513 Colchester, CT 06415	Pyramid School Products 6510 North 54th Street Tampa, FL 33610	Johannsen Sporting Goods 1116 Broad Street Augusta, GA 30901	BSN Sports, Passon's P.O. Box 49 Jenkintown PA 19046
	Each	\$4.72		N/B	\$7.28	N/B	\$7.95	\$4.69	\$ 3,802.50
6	CATCHERS FACE MASK WITH HARNESS								
(A)	Youth Sizes - 8 & Under	N/B		N/B	N/B	N/B	\$24.00	\$14.99	N/B
(B)	Youth Sizes - 10 & Under	N/B		N/B	N/B	N/B	\$24.00	\$14.99	N/B
7	BASEBALL(GAME)-CERTIFIED DIXIE YOUTH								
(A)		\$37.56		\$27.48	N/B	N/B	\$35.00	\$35.74	\$ 1,520.00
8	BASEBALL CHIN STRAPS WITH PLASTIC SNAPS								
(A)		N/B		\$2.50	N/B	N/B	N/B	\$1.24	\$ 194.00
9	BASEBALL CATCHERS HELMETS								
	Medium	N/B		\$28.22	N/B	N/B	\$45.00	\$28.22	\$ 338.64
	Large	N/B		\$28.22	N/B	N/B	\$48.00	\$28.22	\$ 338.64
10	BATTING TEES								
(A)		N/B		\$17.77	\$43.11	\$14.21	\$16.99	\$11.99	\$ 575.52
11	SCOREBOOKS								
(A)	Baseball Scorebooks	\$2.45		\$3.48	\$8.95	\$2.64	\$2.75	\$2.99	\$ 149.50
(B)	Basketball Scorebooks	\$2.29		\$6.00	N/B	\$4.95	\$2.75	\$2.99	\$ 149.50
12	FOOTBALL HELMETS								
	XS-XL	\$63.25		\$62.00	N/B	N/B	N/B	\$69.94	\$ 3,598.40
									\$ 4,608.00

Item # 2

VENDORS	LIDS TEAM SPORTS 85 KATRINE LANE, LAKE KATRINE NY 12449	Aluminum Athletic Equipment 1000 Enterprise Dr. Royersford, PA 19468	Riddell 669 Sugar Lane Elyria, OH 44035	American Soccer 726 E Anaheim St Wilmington, CA 90744	S&S Worldwide 75 Mill Street P. O. Box 513 Colchester, CT 06415	Pyramid School Products 6510 North 54th Street Tampa, FL 33610	Johannsen Sporting Goods 1116 Broad Street Augusta, GA 30901	BSN Sports, Passon's P.O. Box 49 Jenkintown PA 19046
DESCRIPTION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION
13	BASEBALL BATS							
(A)	26" T-BALL	\$9.95			N/B	N/B	N/B	
14	FOOTBALL JERSEYS							
(A)	Youth Sizes							
(B)	Adult Sizes							
©	Adult 2X							
15	Mouth Guards							
(A)		N/B			N/B			
16	Football Shoulder Pads							
(A)	SIZE 80-100 LBS	\$28.50						
(B)	SIZE 100-130 LBS	\$28.50						
17	FOOTBALL SIDELINE CHAINS AND DOWNS SET							
(A)		N/B			N/B			
18	SWEATSHIRTS-WHITE							
(A)	Youth Sizes	\$5.25						
(B)	Adult Sizes	\$6.25						
(C)	Adult 2x	\$7.85						
19	PSM POMS (COLORS)							
#								
20	INFLATING NEEDLES							
		N/B			N/B			

VENDORS		LIDS TEAM SPORTS 85 KATRINE LANE, LAKE KATRINE NY 12449	Aluminum Athletic Equipment 1000 Enterprise Dr Royersford, PA 19468	Riddell 689 Sugar Lane Elyria, OH 44035	American Soccer 726 E Anaheim St Wilmington, CA 90744	S&S Worldwide 75 Mill Street P. O. Box 513 Colchester, CT 06415	Pyramid School Products 6510 North 54th Street Tampa, FL 33610	Johannsen Sporting Goods 1116 Broad Street Augusta, GA 30901	BSN Sports, Passon's P.O. Box 49 Jenkintown PA 19046														
		N/B		N/B	\$1.35	\$	\$0.96	\$	\$11.52	\$	\$0.16	\$	\$23.04	\$	\$0.20	\$	\$28.80	\$	\$0.15	\$	\$21.60		
21 <u>SOCCER CONES</u>																							
	(A)	N/B			\$1.04	\$	\$104.00	\$	\$1.06	\$	\$106.00	\$	\$4.15	\$	\$70.55	\$	\$0.41	\$	\$41.00	\$	\$74.00	\$	\$68.00
22 <u>SOCCER GOALS (WITH NETTING)</u>																							
		N/B			N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	\$	\$68.00
23 <u>BASKETBALLS (YOUTH)</u>																							
	(A)	N/B			N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	\$49.80	\$	\$1,195.20	\$	\$348.00	N/B	N/B
	(B)	N/B			N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	\$17.00	\$	\$408.00	\$	\$14.50	\$	\$52.59
	(C)	Official	\$55.45		N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B	\$49.80	\$	\$1,195.20	\$	\$348.00	\$	\$1,262.16
24 <u>PLASTIC WHISTLES</u>																							
	(A)	N/B			N/B	N/B	N/B	N/B	\$0.91	\$	\$91.00	\$	\$0.34	\$	\$34.00	\$	\$0.32	\$	\$32.00	\$	\$0.30	\$	\$0.25
25 <u>GYM SHORTS</u>																							
	(A)	N/B			\$4.24	\$	\$4,240.00	\$11.57	\$	\$11,570.00	N/B	N/B	N/B	N/B	N/B	N/B	\$5.24	\$	\$5,240.00	\$	\$4.87	\$	\$4,870.00
	(B)	N/B			\$4.69	\$	\$4,690.00	\$11.57	\$	\$11,570.00	N/B	N/B	N/B	N/B	N/B	N/B	\$5.24	\$	\$5,240.00	\$	\$5.19	\$	\$5,190.00
	(C)	N/B			\$5.79	\$	\$1,737.00	\$13.57	\$	\$4,071.00	N/B	N/B	N/B	N/B	N/B	N/B	\$5.24	\$	\$1,572.00	\$	\$5.19	\$	\$1,557.00
26 <u>SOFTBALLS (FAST PITCH-TOURNAMENT)</u>																							
	(A)	DZ	\$43.20		\$48.45	\$	\$775.20	N/B	N/B	N/B	\$69.43	\$	\$1,110.88	\$	\$65.00	\$	\$1,040.00	\$	\$34.97	\$	\$59.52	\$	\$59.52

Item # 2

VENDORS	LIDS TEAM SPORTS 85 KATRINE LANE, LAKE KATRINE NY 12449	Aluminum Athletic Equipment 1000 Enterprise Dr Royersford, PA 19468	Riddell 669 Sugar Lane Elyria, OH 44035	American Soccer 726 E Anaheim St Wilmington, CA 90744	S&S Worldwide 75 Mill Street P. O. Box 513 Colchester, CT 06415	Pyramid School Products 6510 North 54th Street Tampa, FL 33610	Johannsen Sporting Goods 1116 Broad Street Augusta, GA 30901	BSN Sports, Passon's P.O. Box 49 Jenkintown PA 19046
DESCRIPTION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION
SOFTBALLS (FAST PITCH-YOUTH)								
27								
(A)	SIZE: 11'	\$42.84						
(B)	SIZE: 12'	\$43.20						
SOFTBALLS (SLOW PITCH)								
28								
(A)	DZ	\$58.80						
PITCHING RUBBERS								
29								
(A)	Each							
(B)	Each							
FOOTBALL HELMET CHINS STRAPS								
30								
(A)								
SOFTBALLS (FAST PITCH RAISED SEAM)								
31								
(A)	SIZE 11'	\$42.84						
(B)	SIZE 12'	\$43.20						
BASABALL BATS								
32								
(A)		\$ 9.95						
SHIN GUARDS NAVY OR BLACK								
33								
(A)	YOUTH SIZE 10 & UNDER							
(B)	YOUTH SIZE 12 & UNDER							
FOOTBALL PANTS WHITE-WITH PADS								
34								
(A)		\$13.49						



Local Vendor Option - BID ITEM #16-045
Athletic Clothing & Equipment
for - Recreation, Parks & Facilities Department-Annual
Contract
Bid Opening Date: Friday, October 2, 2015 @ 11:00 a.m.

VENDORS		Johannsen Sporting Goods 1116 Broad Street Augusta, GA 30901		Lowest Non-local Vendor		Accept or Decline	
DESCRIPTION		COST	EXTENSION	COST	EXTENSION	Yes	No
3	<u>BASEBALL SOCKS-SOLID COLORS</u>						
(A)	Youth - Sizes 6-8	\$1.74	\$ 1,305.00	\$1.69	\$ 1,267.50	✓	
(B)	Intermediate - 9-11	\$1.74	\$ 1,740.00	\$1.69	\$ 1,690.00	✓	
(C)	Adult - Sizes 10-13	\$1.74	\$ 1,044.00	\$1.69	\$ 1,014.00	✓	
8	<u>BASEBALL CATCHERS HELMETS</u>						
	Medium	\$28.69	\$ 344.28	\$28.22	\$ 338.64	✓	
	Large	\$28.69	\$ 344.28	\$28.22	\$ 338.64	✓	
16	<u>Football Shoulder Pads</u>						
(A)	SIZE 80-100 LBS	\$26.74	\$ 1,283.52	\$24.96	\$ 1,198.08	✓	
(B)	SIZE 100-130 LBS	\$26.74	\$ 1,283.52	\$24.96	\$ 1,198.08	✓	
18	<u>SWEATSHIRTS-WHITE</u>						
(C)	Adult 2x	\$7.95	\$ 198.75	\$ 7.85	\$ 196.25	✓	
26	<u>SOFTBALLS (FAST PITCH-TOURNAMENT)</u>						
(A)	DZ	\$37.45	\$ 599.20	\$34.97	\$ 559.52	✓	
27	<u>SOFTBALLS (FAST PITCH-YOUTH)</u>						
(A)	SIZE: 11'	\$37.45	\$ 599.20	\$34.68	\$ 554.88	✓	
31	<u>SOFTBALLS (FAST PITCH RAISED SEAM)</u>						
(A)	SIZE 11'	\$37.45	\$ 898.80	\$34.24	\$ 821.76	✓	
(B)	SIZE 12'	\$37.45	\$ 898.80	\$34.97	\$ 839.28	✓	

Please indicate if you wish to match the bid of the lowest non-local bidder by selecting the appropriate box to the right of each item. Please sign, date and return this form no later than Monday, November 23, 2015 at 5:00 p.m..

Sign:

Date:

11/16/15



RECREATION, PARKS AND FACILITIES

Ron Houck, CPRP
Interim Director

October 15, 2015

Geri A. Sams, Director
Procurement Department
535 Telfair Street – Room 605
Augusta, GA 30901

Re: Bid Item #16-045 – Athletic Clothing and Equipment

Dear Geri,

Based on the low bid, the Augusta Recreation, Parks and Facilities Department would like to submit our recommendation based on the low bid for Johannsen Sporting Goods to supply the following items: 1a, 1b, 1c, 2, 5, 6a, 6b, 8, 10, 12, 14a, 14b, 14c, 15, 18a, 18b, 19, 23a, 23b, 23c, 28, 30, and 34. For the following, the Recreation Department would like to submit our recommendation based on the low bid for Lids Team Sports to supply the following items: 11a, 11b, 13 and 32. For the following, the Recreation Department would like to submit our recommendation based on the low bid for Riddell to supply the following items: 7, 17, 25a, and 25b. For the following, the Recreation Department would like to submit our recommendation based on the low bid for American Soccer to supply the following items: 33a and 33b. For the following, the Recreation Department would like to submit our recommendation based on the low bid for Pyramid School Products to supply the following item: 21. For the following, the Recreation Department would like to submit our recommendation based on the low bid for BSN Sports, Passon's to supply the following items: 20, 22, 24, 29a, and 29b. For items 3a, 3b, 3c, 4a, 4b, 9a, 9b, 16a, 16b, 18c, 26, 27a, 27b, 31a and 31b it is the recommendation of the Recreation Department that Johannsen Sporting Goods be offered the opportunity to match the low bid based of the local vendor preference. For item 25c, the Recreation Department would like to ask that Riddell be awarded this item because they were low on 25a and 25b and with another vendor providing a part of this total item, there could be a difference in colors of the individual items. In addition, our recommendations are based on satisfactory work with both vendors in the past. As always, we thank you and your staff for all the help during this process.

Sincerely,

A handwritten signature in black ink, appearing to read "Ron Houck".

Ron Houck, CPRP, Interim Director
Recreation, Parks and Facilities Department

Cc: Joanie Smith, Recreation Deputy Director
Bobby Martin, Athletic Manager

Augusta Recreation, Parks and Facilities Department
Post Office Box 5605 - Augusta, GA 30916-5605
(706) 796-5025 - Fax (706) 796-4099
WWW.AUGUSTAGA.GOV

Item # 2

Invitation To Bid

Sealed bids will be received at this office until Friday, October 2, 2015 @ 11:00 a.m. for furnishing:
COMMODITY CODE (Bid Items may have more parent codes) –

BID ITEMS FOR Recreation, Parks & Facilities Department - ANNUAL CONTRACT

OFF-080-78, SRV936-06, SRV962-33	16-043 - Trophies & Awards
OFF-050-30, OFF-232-85, OFF-28, OFF255-22	16-044 - Decals & Transfers
CLO-200-00, CLO-200-12, CLO-805-00	16-045 – Athletic Clothing & Equipment
CLO-805-17, CLO-805-96; SRV-928-00	
CLO-200-00, CLO-200-12, CLO-805-00	16-072 – T-Shirts for the Newman Tennis Center
CLO-805-17, CLO-805-96; SRV-928-00	

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams
 Procurement Department
 535 Telfair Street - Room 605
 Augusta, Georgia 30901
 706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, September 18, 2015 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

No Bid may be withdrawn for a period of 90 days after time has been called on the date of opening.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle
 Metro Courier

August 27, September 3, 10, 17, 2015
 September 2, 2015

Pg. 4

BIDDERS LIST

BID ITEM # 16-045 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Bill Fritz Sports Corp. Bill Fritz	1072 Classic Road Apex, NC 27539 800-234-1004 919-362-1750 (F)				
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						Item # 2

Bidders List

3 of 8

Bid Item # 16-045 Cost \$ _____

#	Company Name	Complete Mailing Address	Date	Spec. #	Initials	Mailed By
1	Score Sports	726 E. Anaheim St. Wilmington, CA 90744 800-426-7774 ext. 1172 800-426-1222 (Fax)	9/22/15		D	
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						Item # 2

Bidders List

Bid Item # 16072 Cost \$ _____

#	Company Name	Complete Mailing Address	Date	Spec. #	Initials	Mailed By
1	Score sports	726 E. Anaheim St. Wilmington, CA 90744 800-626-7774 ext. 1172 800-426-1232 (Fax)	9/22/15		D	
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						Item # 2

Pg 2 of 3

BIDDERS LIST

BID ITEM # 16-045 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	SCHOOL HEALTH CORPORATION Alexandra Loeff Bid Coordinator 865 Muirfield Drive, Hanover Park, IL 60133 Direct: 630.339.7904 Fax: 630.582.0532		1 Sep 2015		SBR	USPS
2						
3	CF5 Keith Hanson 817-378-3459		1 Sep 2015		SBR	emailed Online Info Sheet
4	Action Sports Christopher Simmers 864-378-5472	Hwy 72 By Pass PO Box 3069 Greenwood, SC 29649	1 Sep 2015		SBR	USPS
5						
6	Anaconda Sports Attn: Greg Cherny 85 Katrine Ln. Lake Katrine, NY 12449 888.914.6319 Ext 186 FAX TO 317.599.3357		3 Sept 2015		SBR	USPS
7						
8						
9						
10						
11						
12						Item # 2

Pg 1 of 3

BIDDERS LIST

BID ITEM # 16-045 COST \$

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Perfect Fit Uniforms Keith Howard 706-723-2544 ph	2049 Martin Luther King Blvd Augusta, GA 30901 706-724-7828 Fax	25 Aug 2015	16-045	SBR	USPS
2	Johannsen Sporting Goods Attn: Pat Johannsen 1116 Broad St. Augusta, GA 30901	Phone 706 724-2226 Fax 706-722-0449	8/31/15		DW	US mail
3						
4	BSN Sports William "Bill" Rusnak, Sr Bid Specialist 715 Twining Rd, Suite 101 Dresher, PA 19025 Phone: (800) 445-9446, extension 12 Fax: (800) 523-5112	16-045				
5			31 Aug 2015		SBR	USPS
6	Dan McCann, Estimator AAE/Aluminum Athletic Equipment Co. 1000 Enterprise Drive Royersford, Pa. 19468 610 825 6565x108 610 825 2378 Fax	16-045	31 Aug 2015		SBR	USPS
7	Riddell Timothy Haupt - Sr. Bid Coordinator 669 Sugar Lane Elyria, OH 44035 440.355.2180 thaupt@riddellsales.com	16-045	31 Aug 2015		SBR	USPS
8						
9	Fast-Dry Courts, Inc. ATTN: Ellen Smart 1400 NW 13th Ave Pompano Beach, FL 33069 Fax • (954) 978-8479 (800) 432-2994 / (800) 247-3907	16-045	31 Aug 2015		SBR	USPS
10						
11	Pyramid School Products ATTN: Bid Department or Daniel Sanders 6510 North 54th Street Tampa, Florida 33610-1908 Phone (800) 792-2644 Fax (813) 621-7688	16-045	31 Aug 2015		SBR	USPS
12						Item # 2

**Mail Data 16-045 Athletic Clothing Equipment - Annual Contract
for Recreation, Parks Facilities**

Company Name	First Name	Last Name	Address Line 1	Address Line 2	City	State	ZIP Code
A.M. Player	Bid and Contract Representative		413 Indianhill Trail		Marietta	GA	30068-0904
American Soccer	Bid and Contract Representative		726 E Anaheim St		Wilmington	CA	90744
Action Sports	Bid and Contract Representative		1225 Highway 72 Bypass		Greenwood	SC	29649
Adward Excellence Co	Bid and Contract Representative		3800 N 28th Way		Hollywood	FL	33020
AD-Wear & Specialty of Texas	Bid and Contract Representative		8120 Westglen		Houston	TX	77063
Aluminum Athletic Equipment	Bid and Contract Representative		1000 Enterprise Drive		Royersford	PA	19468
Anacorda Sports	Bid and Contract Representative or	Greg Cherry	85 Katrine Lane		Lake Katrine	NY	12449
Artistic Designs & Promotions	Bid and Contract Representative		1809 Gordon Highway		Augusta	GA	30904
Augusta Sportswear	Bid and Contract Representative		425 Park West Drive		Grovetown	GA	30813
B&C Sporting Goods	Bid and Contract Representative or	Brad Newell	111 N Main St		Sylvester	GA	31791
BSN Sports	Bid and Contract Representative		P O Box 7726		Dallas	TX	75209
Cannon Sports INC	Bid and Contract Representative		P O Box 11179		Burbank	CA	91510
CFJ Manufacturing	Bid and Contract Representative		5001 North Freeway		Fort Worth	TX	76106
DTI Sports	Bid and Contract Representative or	Pat Mercardente	1371 Arizona Bend		Bogart	GA	30622
Collegiate Pacific	Bid and Contract Representative		P O Box 7087		Dallas	TX	75209
Construction Journal LTD	Bid and Contract Representative		400 SW 7th St		Stuart	FL	34994
DGG Taser & Tactical Supply	Bid and Contract Representative		8725 Younger CT STE 305		Jacksonville	FL	32244
Fast Dry Courts/10S Tennis Supply	Bid and Contract Representative or	Ellen Smart	1400 NW 13TH Ave		Pompano Beach	FL	33069
First Impressions Custom Screen Printing	Bid and Contract Representative		1144 Druid Park Avenue		Augusta	GA	30901
Go Sports Warehouse	Bid and Contract Representative or	Ann Taylor	245 Dekalb Industrial Way		DeCatur	GA	30030
Harringtons	Bid and Contract Representative		2827 Washington Road		Augusta	GA	30909
A to Z Muni-Dot Company	Bid and Contract Representative or	Tammie Akin	318 Triborough Hollow		Lawrenceville	GA	30044
BSN Sports	Bid and Contract Representative or	Chon Matthews	P O Box 7073		North Augusta	SC	29860
Johannsen Sporting Goods	Bid and Contract Representative		1116 Broad Street		Augusta	GA	30901
Johannsens Sporting Goods	Bid and Contract Representative		P O Box 23		Augusta	GA	30903-0023
Kathie's Special Ts	Bid and Contract Representative		3729 Washington Road		Martinez	GA	30907
M-F Athletic Co	Bid and Contract Representative		P O Box 8090		Cranston	RI	02920
Moore Medical LLC	Bid and Contract Representative		P O Box 4066		Farmington	CT	06032
Promaxima MFG LTD	Bid and Contract Representative		5325 Ashbrook		Houston	TX	77081
Pyramid School Products	Bid and Contract Representative		6510 N 54TH St		Tampa	FL	33610
Recreonics Inc	Bid and Contract Representative or	Michael Garland	4200 Schmitt Ave		Louisville	KY	40213

Item # 2

**Mail Data 16-045 Athletic Clothing Equipment - Annual Contract
for Recreation, Parks Facilities**

Riddell	Bid and Contract Representative		669 Sugar Lane		Elvira,	OH	44035
Riddell	Bid and Contract Representative		290 S. Shore Drive		Newman	GA	30263
School Health Corporation	Bid and Contract Representative or	Mike Konigsfeld	865 Muirfield Drive		Hanover Park	IL	60133
School Specialty	Bid and Contract Representative		3175-A Northwoods Pkwy		Norcross	GA	30071
SMS Sportsworld	Bid and Contract Representative		354 E. Martintown Road		N. Augusta	SC	29841
Sport Supply	Bid and Contract Representative		P O Box 7726		Dallas	TX	75209
Sport Supply Group DBA BSN Sports	Bid and Contract Representative		P. O. Box 49		Jenkintown	PA	19046
Sport Supply Group dba BSN	Bid and Contract Representative		715 Twining Road		Dresher	PA	19025
S&S Worldwide	Bid and Contract Representative		75 Mill Street	P. O. Box 513	Colchester,	CT	6415
Bill Fritz Sports Corp	Bid and Contract Representative or	Bill Fritz	1072 Classic Road		Apex	NC	27539
Sports Authority	Bid and Contract Representative		245 Robert Daniel Parkway		Augusta	GA	30906
Stitches	Bid and Contract Representative		308 Commerce Drive Suite B		Martinez	GA	30907
The Incentive Mail	Bid and Contract Representative		5625 Glenn Road		Indianapolis	IN	46216
Uniforms Number One	Bid and Contract Representative		1845 Cordova RD ste 215		Ft Lauderdale	FL	33316
Welch Tennis Courts Inc	Bid and Contract Representative		P O Box 7770		Sun City	FL	33586
Kelly Promotional Products	Bid and Contract Representative or	Buck Tinley	3712 Benchmark Drive		Augusta	GA	30909
Mailed 27 August 2015							

Item # 2

PROCUREMENT SOURCE SELECTION METHODS AND CONTRACT AWARDS

Sec. 1-10-48. Generally.

The following sections provide detailed information concerning the use of the seven (7) source selection methods available for use for the procurement of commodities, services and construction products for Augusta, Georgia. The seven methods are: (1) sealed bids, (2) sealed proposals, (3) special services, (4) quotations or informal bids, (5) sole source, (6) emergency procurement and (7) annual contracts.

Purpose. A significant portion of the Augusta, Georgia Annual Budget is committed each year to various purchase contracts such as raw materials, equipment, equipment parts or components, general supplies, and professional and non-professional services. Therefore, it is essential that maximum value be obtained for each public tax dollar spent. A proven technique for obtaining this goal is through the annual bid contract process,

Sec. 1-10-58. Annual contracts.

Upon approval of an annual contract by the Board of Commissioners (or the Administrator for annual bids of up to \$25,000), any using agency may order supplies or services under such annual contract as needed up to the maximum amount approved in the annual bid.

Purchases on the following annual bid items will exceed \$25,000.00 per order:

	Department	Description	Recommended Vendors	Local Vendors	Estimated Dollar Amount to be Spent
16-105	Environmental Services	Roll-off, Recycling & Storage Containers	Lewis Steel Baker Waste		\$18,870.00
16-060	Utilities Department	Chemicals	Aqua Smart Burnett Lime Chemtrade SNF Polydyne Allied Universal Univar Sterling Water		\$1,334,712.00
16-055	Environmental Services	Janitorial Services for the Environmental Services	M&M Management Services	M&M Management Services	\$39,000.00
16-050	Utilities Department	Red Hot Sewer Solvent	Haskins	Haskins (Local Vendor Preference)	\$55,764.00
16-045	Parks, Recreation, and Facilities Maintenance	Annual Clothing and Equipment for Recreation Athletics	Johannsen Sporting Goods Lid Team Sports Riddell American Soccer Pyramid School Products B&N Sports - Passon's	Johannsen Sporting Goods (Local Vendor Preference)	\$101,578.00



**Administrative Services Committee Meeting
1/26/2016 1:20 PM
City Watch for transparency/accountability**

Department:

Presenter:

Caption: "City Watch" demo for transparency/accountability. **(Requested by Commissioner Sean Frantom)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



Administrative Services Committee Meeting
1/26/2016 1:20 PM
Discuss penalties associated with SPL OST expenditures

Department:

Presenter:

Caption: Follow-up from General Counsel and staff relative to penalties incurred by the city if current state laws are not followed regarding SPL OST expenditures. **(Requested by Commissioner Marion Williams)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

Funds are Available
in the Following
Accounts:

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
1/26/2016 1:20 PM
Minutes**

Department: Clerk of Commission

Presenter:

Caption: Motion to approve the minutes of the Administrative Services Committee held on January 12, 2016.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



Administrative Services Committee Meeting Commission Chamber - 1/12/2016

ATTENDANCE:

Present: Hons. M. Williams, Chairman; D. Williams, Vice Chairman; Lockett and Davis, members.

Absent: Hon. Hardie Davis, Jr., Mayor.

ADMINISTRATIVE SERVICES

1. Consider the following proposal for the enhanced operations of the commission and committee meetings: **a.)** Consider the will of the body to support a Microphone Management System for the Commission Chambers. **b.)** This system must allow all members to see the current state of members desiring to speak or otherwise be engaged. (Example: if I am the second or third person in the queue, I should be able to see that on my personal screen) **c.)** This system shall not allow a master controller the ability to shut speakers down. **d.)** We should consider the Clerk's Office as the master console operator. If a consensus is reached this on this item, I request that it be referred back to the Public Safety Committee for further consideration. (Requested by Commissioner Sammie Sias) (Referred from January 5 Commission meeting)

Item

Action:

Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	It was the consensus of the committee that this item be added to the agenda.			

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Marion Williams	Passes

2. Discuss demolition contracts. (Requested by Commissioner Marion Williams)

**Item
Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	It was the consensus of the committee that this item be added to the agenda.			

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Mary Davis	Passes

3. Discuss career ladders for city employees. (Requested by Commissioner Guilfoyle)

**Item
Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Mary Davis	Passes

4. Motion to approve dividing the 2016 Commission's travel and training budget \$29,020.00 equally between the ten Commissioners with the following conditions. a.) Each Commissioner's allocation is \$2,902.00. b.) Commissioners may elect to share part or all of their allocation with other Commissioners. c.) Any monies requested from another budget requires Commission approval. d.) The Administrator's budget will not be used to support Commission travel and training. (Requested by Commissioner Sammie Sias) (Referred from January 5 Commission meeting)

**Item
Action:**
Disapproved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
--------------------	--------------------	----------------	--------------------	----------------------

Item # 5

Approve	Motion to approve asking the Clerk and the Administrator to review what the Commissioners need regarding travel and training cost requirements and come back with the recommendation. Ms. Davis votes No and Mr. D. Williams abstains. Motion Fails 2-1 -1.	Commissioner William Lockett	Commissioner Marion Williams	Fails
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5. Fix and Publish the 2016 Qualifying Fees for Local Offices.

Item Action:
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Mary Davis	Passes

6. Motion to approve Housing and Community Development Department's contract procedure relative to authorization of agreements/contracts/HUD forms for the various federal programs administered by the Department for program/calendar year 2016.

Item Action:
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Mr. Williams votes No. Motion Passes 3-1.	Commissioner Dennis Williams	Commissioner William Lockett	Passes

7. Motion to approve Housing and Community Development Department's (AHCDs) use of the same procedure (as 2015) relative to authorization of agreements/contracts for the Laney Walker/Bethlehem Revitalization Project and the Hyde Park Drainage Improvement Project for program/calendar year 2016.

Item Action:
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Ms. Davis votes No. Motion Passes 3-1.	Commissioner William Lockett	Commissioner Dennis Williams	Passes

8. Motion to approve the minutes of the Administrative Services Committee held on December 8, 2015. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Mary Davis	Passes

9. Approve Resolution in support of using local labor on SPLOST funded projects. **Item Action:**
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	It was the consensus of the committee that this item be deleted from the agenda.			

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**Administrative Services Committee Meeting
1/26/2016 1:20 PM
Planning Petitioners attending Commission meetings**

Department: Clerk of Commission

Presenter:

Caption: Discuss the process/procedures for alcohol and zoning petitioners attendance during committee/commission meetings. **(Requested by Commissioner Marion Williams)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
1/26/2016 1:20 PM
Procurement Process SPL OST Projects**

Department: Clerk of Commission

Presenter:

Caption: Discuss the procurement process/procedures when SPL OST funds are expended on contracts. **(Requested by Commissioner Marion Williams)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:
